

AVC Statutes Edition 2015

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DEFINITION

Article 1

This Confederation shall consist of the National Volleyball Federations affiliated with the FIVB in Asia including Oceania and shall be called "the Asian Volleyball Confederation" (AVC).

The AVC shall represent the FIVB in Asia including Oceania and act under authority of the FIVB and in conformity with all its constitution, regulations and decisions.

Since the AVC is a supporting institution of the FIVB, AVC is obligated to act under the leadership of FIVB in accordance with FIVB Constitution, Rules and Regulations. Any amendment to the above mentioned documents become immediately effective to AVC.

OFFICAL LANGUAGES

Article 2

The official languages shall be English and Arabic. All kinds of correspondence and publication shall be at least in one of the official languages. But correspondence between Arabic and non-Arabic speaking federations, an English text of translation shall be added. In case of the difference of translation, only the English text is considered to be authoritative.

AIMS AND OBJECTIVES

Article 3

1. To strengthen and develop the affiliated federations increasing their mutual understanding and harmony as well as promoting volleyball in all its modalities in Asia and Oceania.

2. To assist newly formed national federations to become member of the FIVB.

3. To regulate the division of the Zonal Associations, taking into consideration the geographical and the communication aspects & culture and linguistic factors.

4. To supervise and/or assist in all international competitions undertaken by any affiliated federation.

5. To set up meeting schedules and arrange any Championships, Olympic Qualification Tournaments and other international official competitions such as other international competitions organized by NF.

6. To promote the organization of referees and coaches courses as well as course for administrative and technical matters of volleyball.

7. To present proposals on the rules of the game or any common problems to the FIVB.

8. To arbitrate disputes concerning volleyball arising between affiliated federations.

9. To take in charge all unforeseen matters.

MEMBERSHIP

Article 4

AVC members, no matter whether there are any clear and definite regulations in its statutes, are subject to the FIVB Constitution, Regulations and all decisions taken by the relevant FIVB institutions and must follow strictly their terms and provisions.

1. Membership shall be given to any national federation in Asia including Oceania which is affiliated with FIVB, officially or temporarily, provided that the federation abides by the Articles of these Statutes.

2. The national federation accepted as member of the AVC shall pay the annual FIVB and AVC membership fee whose amount is decided by the General Assembly.

3. All federations affiliated with the AVC shall be divided into 5 Zonal Associations, namely the Western Asian Zonal Association, the Central Asian Zonal Association, the Eastern Asian Zonal Association, the South East Asian Zonal Association and the Oceania Zonal Association according to the geographical aspect.

The division of the Zonal Associations shall be decided by the General Assembly according to the FIVB recommendation.

HEADQUARTERS

Article 5

The Headquarters of the AVC shall be decided by the General Assembly on recommendation of the Board of Administration.

ORDINARY GENERAL ASSEMBLY

Article 6

1. The General Assembly is the supreme authority of AVC. The member federations which fulfill their duties to the FIVB and AVC shall have the right and duty to send delegates accredited by these federations to attend the General Assembly.

2. The General Assembly shall meet every 2 years. The time and place of the meeting shall be decided by the previous General Assembly and notified to each federation by the Executive Director 1 year in advance.

3. The Executive Director shall send the Agenda to the affiliated federations at least 2 months prior to the Assembly.

Article 7

1. The Assembly deliberates valid when at least one third of the affiliated federations are present or represented.

2. If a properly notified Assembly shall not have a quorum, it shall be postponed 24 hours and shall resume with its decisions having the full authority of the AVC.

3. The President shall be Chairman of the Assembly and control the discussions in accordance with the Statutes. The Chairman may start or suspend discussions when he considers it necessary in the best interest of the AVC.

The Chairman may order the propositions to be put to the vote when he considers the time opportune and only if these propositions comply with the Statutes in force.

4. The Chairman can suggest to the Assembly that justified disciplinary measures to be taken against members who interfere with the smooth running of the

discussions and the Assembly may exclude such persons from one or more sessions of the Assembly.

5. In case the President is absent at the General Assembly, one of the Executive Vice Presidents shall be designated as Chairman at the Assembly. Such a new Chairman shall exercise the full authority of the President while conducting the Assembly.

Article 8

1. A federation may have maximum of two Delegates and if necessary one interpreter and has the right to cast only one vote. A Delegate has the right to exercise only one proxy of another federation to vote, in addition to his own federation.

2. The Delegates must have a written accreditation sealed and signed by the President and Secretary General of the Federation that they represent.

3. A federation may be represented as follows:

a. By any accredited representative of the Federation concerned.

b. By any member of another affiliated Federation but this latter Federation cannot represent more than two proxies including its own.

Proxy must be explicitly written and signed by the President and Secretary General of the Federation involved with its official seal.

4. All Delegates must present their accreditation in order to be accepted by the Assembly before its opening.

Article 9

1. All questions to be submitted to the Assembly by a federation must reach the AVC Headquarters not later than 3 months prior to the Assembly.

2. Only those questions appearing on the agenda shall be discussed. Should an emergency arise, questions which are not included on the agenda may be discussed, provided they have been decided by 1/2 of the votes cast by the General Assembly.

3. All the AVC officials, including B/A, E/C, T/C members and other officials and staffs, must abide by the Statutes, Rules, and Regulations of FIVB and AVC, and must implement strictly all the decisions of FIVB and AVC.

4. AVC shall have at least two female members in Board of Administration and Executive Committee, according to the FIVB Constitution.

The points listed below must appear on the agenda of the Ordinary General Assembly.

a. Opening address by the President.

b. Installation of Verification Committee.

c. Appointment of the scrutineers.

d. Approval of the minutes of the previous meetings of the General Assembly.

e. Affiliations, resignations and expulsions of national federations.

f. General activity report by the Executive Director.

g. Report of the Treasurer.

h. Auditor's report.

i. Audit of accounts for the past fiscal year.

j. Approval of budget proposals.

k. Study of proposals for amending the statutes and by-laws.

1. Proposition made by national federations as stipulated in this Article.

m. Presentation of reports by the permanent Committees and Council.

n. Election of AVC President, Female members and new members of the Board of Administrations as well as FIVB Board of Administration members representing AVC (every 4 years).

o. Election of an Auditor (every 4 years).

p. Announcement of the place and date of the following General Assembly according to the Statutes.

q. Other business.

r. Closing address by the President.

Article 10

1.

a. Candidates for the AVC presidency and the membership of the Board of Administration of AVC and FIVB shall be submitted by the affiliated national federation concerned at latest 3 months prior to the opening date of the General Assembly to the AVC Headquarters.

However, the outgoing members of the Board of Administration are eligible at with a supporting document of their national federations latest 3 months before the opening of the General Assembly.

b. Candidates for the auditorship shall be nominated and be submitted by the affiliated federations at least 3 months before the opening of the General Assembly.

c. A list of above-mentioned candidates including both names and nationality shall be sent to all affiliated federations not later than 2 months prior to the General Assembly.

d. Upon recommendation of President of AVC, the Board of Administration nominates Chairman, Secretary of the Committees to choose the FIVB Board members among elected AVC Board members, to appoint the Secretary General, and the Treasurer, the Executive Director of AVC.

2.

a. President nominates a Verification Committee composed of 5 members from each Zonal Association.

b. When the number of candidates exceeds the quota per Zonal Association stipulated by Article 13-1, President puts it to vote by all delegates.

c. When the number of candidates does not reach the quota per Zonal Association stipulated by Article 13-1, this vacancy of the quota will be filled by the Board of Administration at its next meeting by nominating a suitable candidate from among the Zonal Association involved.

d. Election vote shall take place by secret ballot, or acclamation.

3. Voting on all propositions shall be made by show of hands, but if this does not show a clear decision, the President shall call upon the Federation by name to vote in alphabetical order. If a majority of the Assembly decides to put to a secret ballot, which will take place on any matter. The amendment to the statutes will be accepted by 2/3 majority.

4. The President may have a casting vote in the case of equal votes, except for elections, and amendment of statutes.

Article 11

The General Assembly can grant an honorable title to a person who offered good services in the field of volleyball.

EFFECTIVENESS OF DECISIONS

Article 12

Decisions taken by the ordinary General Assembly shall come into force immediately upon notice being delivered by the Executive Director or at such time as the Assembly decides to declare so. The FIVB Board has the right to revise all or a part of a decision taken by the Confederation, with justified reason.

BOARD OF ADMINISTRATION

Article 13

1. The Board of Administration consists of 21 members:

a. AVC President is elected by the General Assembly. He becomes automatically Board member.

b. 18 members shall be allocated to Zonal Associations by the following quota:

Western Asia : 4 members

Central Asia : 4 members

Eastern Asia : 4 members

South East Asia : 3 members

Oceania : 3 members

c. 2 members of female gender are elected by the General Assembly.

These 21 members must be elected or rectified by the General Assembly.

The quorum of the Board of Administration is considered valid when 11 of its members are present.

- 2. The Board of Administration shall nominated from among its members:
- a. 1 First Vice President
- b. 1 Executive Vice President
- c. 1 Secretary General
- d. 1 Executive Director

3. All members of the Board of Administration have a 4-year term and have a duty to attend all meetings concerned.

4. The Board of Administration convenes, if necessary, Chairman of the permanent Committees, and other observers the B/A Meetings without voting right.

Article 14

In case a member of the Board of Administration cannot continue his functions until the expiration of this membership period, the General Assembly and/or Board of Administration at its next meeting must decide whether to fill this vacancy and how to do it.

If the President discontinues his office, First Vice President shall be designated as Acting President at the particular meeting of the Board of Administration.

Article 15

Each member of the Board of Administration shall agree to attend every meeting of the Board of Administration. Board of Administration meets every year.

Article 16

In accordance with the FIVB Constitution, the Board of Administration will choose the members of the FIVB Board of Administration representing the AVC of the General Assembly by election or rectification.

COMPETENCES OF THE BOARD OF ADMINISTRATION

Article 17

The competences of the Board of Administration are as follows:

1. Implementing membership of new applicants.

2. Implementing all plans or projects of FIVB in its jurisdictions sphere.

3. Planning Confederation's and Zonal Associations' activities, annual reports and checking last financial statement.

4. Budget elaboration and control.

5. Investigating directly any violation of the Statutes of AVC.

6. Imposing the penalties as the first instance.

7. Following up the decisions of the Executive Committee and adopting its recommendations.

8. Nominating the AVC representatives to the International Organizations and bodies, as well as the Championships which are held in Asia and Oceania.

9. Following up the workability of the Technical Committees and Council and the execution of the marketing strategy.

10.Making a report on the activities of the AVC and submitting it to the FIVB.

11. Taking necessary actions as the first step in case unforeseen situations arise.

12. Checking and approving regulations of the AVC Official Competitions.

13.Nominating Honorary President(s) and Honorary Vice President(s) from among those who made tremendous contribution to the AVC activities.

Article 18

Removal of membership from the Board of Administration, the Technical Committees and Council shall be in the following cases:

a. Death

b. Resignation

c. Failing to attend two consecutive meetings without an acceptable excuse

d. Behavior seriously damaging the AVC image and interests

e. Losing the support or endorsement of their national federation.

Article 19

The duties of the President shall be as follows:

1. Representing the AVC before International and other Institutions and Organizations after having the approval of the Board of Administration.

2. Presiding over the meetings of Board of Administration, Executive Committee and General Assembly.

3. Supervising the activities of the Board of Administration, and Executive Committee.

4. Signing minutes of meetings and calling for the Board of Administration, Executive Committee and General Assembly.

5. Authorizing with his signature all expenditures of the AVC.

6. Signing all agreements and contracts with the partners of AVC in accordance with the decisions of the Board of Administration.

7. Signing all the correspondence of the AVC within the power given by the Board of Administration, provided that this be with the knowledge of the Executive Director.

Article 20

The duties of the Executive Vice Presidents shall be as follows:

1. Assisting President.

2. Each of the Executive Vice Presidents may be in charge of the specified tasks assigned by the President.

3. Carrying out the responsibilities in case of President's absence.

Article 21

The duties of the 5 Executive Zonal Vice Presidents representing each Zonal Association shall be as follows:

1. Assisting President through activities in each Zonal Association.

2. Promoting Volleyball in his Zonal Association and organizing zonal competitions.

3. Planning the Zonal Association activities and making activity and financial report to AVC annually.

4. Implementing the decisions of the Board of Administration in the respective Zonal Associations.

Article 22

The duties of the Board of Administration members shall be as follows:

1. Offering their knowledge and experiences in order to accomplish the tasks of the Board of Administration.

2. Implementing the decisions of the Board of Administration.

Article 23

The duties of the Executive Director who is working under the guidance of the Secretary General are as follows:

1. Calling for and organizing all matters necessary for the General Assembly, Board of administration and Executive Committee registering such minutes and then signing them with president.

2. Supervising all permanent Technical Committees and Council and follow up the implementation of their decisions.

3. Supervising all works of the AVC Headquarters.

4. Preparing an annual report.

5. Signing with President all convocations to the meetings.

6. Presenting all requests for new membership to the Board of Administration.

7. Supervising the safe keeping of all files, records, contracts, documents belonging to the AVC.

8. Signing all correspondence except those which must be signed by President.

9. Implementing all decisions taken by the Board of Administration, Executive Committee and General Assembly.

Article 24

The duties of the Treasurer are as follows:

1. Collecting all income belonging to the AVC and signing for their receipt. Implementing all monetary decisions taken by the Board of Administration, Executive Committee and the General Assembly and making sure they are in accordance with their allocations.

2. Supervising all accounts and keeping all documents pertaining to income and expenditure and they also bear the responsibility to maintain all such accounts in their appropriate books and ledgers with the help of others.

3. Depositing all AVC's money in banks designated by the Board of Administration.

4. Presenting the financial situations in all aspects in every meeting. Informing the Board of all income and expenditure carried out before the meeting for approval.

5. Preparing the budget and the financial statement at the end of each fiscal year and controlling all assets of the AVC.

6. Preparing the budget of the coming fiscal year.

7. Signing all cheques with President.

8. Keeping all records of receipts and everything concerning financial matters.

9. Treasurer should be of different nationality from that of President of AVC.

10. Treasurer is nominated as Chairman of Finance Committee.

11.Assistant Treasurer should reside in the same country where the AVC Headquarters are located.

12. Assistant Treasurer is nominated as Secretary of the Finance Committee.

13. Treasurer can assign some of his duties to his Assistant Treasurer.

EXECUTIVE COMMITTEE

Article 25

1. The Executive Committee is composed up to 12 members:

- a. President of AVC
- b. First Vice President
- c. Executive Vice President
- d. Secretary General
- e. Treasurer

f. Zonal Vice Presidents, (If the Zonal Vice President is not AVC Board member, he will attend the meeting without voting right, the same rule applies to AVC Board meeting)

g. Female members

2. The FIVB Executive Committee members nominated by FIVB from among the Asian Confederation members may become ex officio members of the AVC Executive Committee.

However, if the National Federation of the country of a FIVB Executive Committee member is already represented by a member elected and nominated for the AVC Executive Committee and in conformity with the principle that one National Federation should not have more than one member on the Executive Committee, a FIVB Executive Committee member may attend the AVC Executive Committee meetings in a non-voting capacity.

3. The period of membership of the Executive Committee is the same as that of the Board of Administration.

4. The Executive Committee meets at least once a year. The quorum is considered valid when 5 of its members including President are present.

5. In case of a tie in voting, the President shall have a casting vote.

6. The competence of the Executive Committee is as follows:

a. Following up and implementing the decisions taken by the Board of Administration and General Assembly.

b. Following up the works of the permanent Technical Committees and Council and supervising them.

c. Looking into urgent matters and taking the necessary measures, if necessary these decisions taken by the Executive Committee will be presented to the Board of Administration at its next meeting or General Assembly for ratification.

d. Executing other business assigned to it by the Board of Administration and General Assembly, as well by the President.

Article 26

In case of necessity President can ask for adopting all matters by a correspondence voting to the members of the AVC Executive Committee and/or Board of Administration and/or the national federations, without holding a meeting.

The result made by the said procedure shall be reported to the members of the AVC and/or the national federations. The decisions taken by such procedure shall be effective exactly the same as the ones made at the meetings.

FINANCE

Article 27

The AVC's property includes all that the AVC owns: money, buildings, structures, furniture, materials and equipment (which are the liabilities and assets). It is not permitted to spend or invest any such assets for commercial purposes in order to make any profit, without the approval of the Board of Administration.

The AVC shall appoint not less than 3 or not more than 5 trustees to administer any fixed assets it may require. The trustees shall remain in office until their resignation or replacement.

Article 28

1. The fiscal year of the AVC starts on January 1st and finishes on December 31st annually.

2. The last financial statement, the budget and inventory list shall be prepared by the Treasurer and certified by an Auditor. This statement must be submitted to the General Assembly after approval of the Board of Administration.

3. The Board of Administration chooses a certified auditor. He must be from the country of the AVC's Headquarters.

Article 29

1. The financial income of the AVC shall be annual membership fee from National Federations, sponsorship fee, TV royalties and ball royalties, compulsory percentage of receipts and registrations at international events, fines and FIVB subsidies etc.

2. The annual membership fees shall be paid to the AVC in the first quarter of each fiscal year which shall be from January 1st to March 31st.

AUDITOR

Article 30

The duties of the Auditor are as follows:

1. Auditing the AVC accounts of the previous fiscal year and make an auditor's report to the Board of Administration and General Assembly.

2. The Auditor can attend the meetings of the Board of Administration and the General Assembly to give his opinion in the financial matters.

AUTHORITY FOR EXPENDITURE

Article 31

The bank account of the AVC shall be in the country of the AVC Headquarters.

PENALTIES

Article 32

Disciplinary measures for infraction of affiliated federations, officials or players against the AVC Statutes and the Regulations of the AVC official competitions are the following:

1. A written warning.

2. A written warning with information to all other members.

3. A fine and reparation up to US\$50,000 (fifty thousand) with or without information to all the other members.

4. Penalty against the withdrawal from organizing and participating in the AVC events be decided by the Board of Administration.

The disciplinary measures with possibility of appeal can be imposed by the Board of Administration or the General Assembly of the AVC or the FIVB in accordance

with the AVC Statutes and the FIVB Constitutions, and a report of the reasons shall be sent to the affiliated federation concerned and the FIVB.

Article 33

Suspensions and expulsions made by the FIVB and/or AVC in its competence will be upheld by the AVC from the date of receiving their notification.

ASIAN CHAMPIONSHIPS AND QUALIFICATION TOURNAMENTS FOR THE OLYMPICS AND THE WORLD CHAMPIONSHIPS

Article 34

Asian Senior Men's & Women's Championships shall be as well as age group championships for men and women organized by the AVC every 2 years respectively.

The Asian Club Championships for Men & Women shall be held every year.

The Asian Cup for men and women shall be held every 2 years

The Board of Administration will decide to entrust an affiliated federation to organize the mentioned competitions and World Championship and Olympic Qualification Tournaments.

A substitute organizer will be named by the Board of Administration from among the affiliated federations in the event of an emergency.

OTHER INTERNATIONAL TOURNAMENTS

Article 35

The organizer of international competitions grouping more than 3 Asian federations shall report to the AVC before the said competitions.

Article 36

The dissolution of the AVC can be decided by FIVB or by an extraordinary session of the General Assembly attended by 4/5 of the total affiliated federations. The dissolution shall be voted by secret ballot by 3/4 majority, which should be finally approved by FIVB.

In case the first meeting fails to obtain the required quorum; a second meeting will be held 6 months later. It will be capable of declaring the dissolution but only with 3/4 majority of those present.

In case of dissolution, all funds and properties belonging to the AVC will be transferred to the FIVB.

One or several liquidators will be appointed. Failing this, the Executive Committee of the FIVB will be competent to take all measures for liquidation.

PERMANENT COMMITTEES

Article 37

Subject to the decision of the General Assembly, the AVC can set up, reduce or increase such Technical Committees and Council as required. The Board of Administration may set up the by-laws governing such Technical Committees and Council, which shall function generally in accordance with the regulations of FIVB and AVC.

AVC has one Council and seven Committees: Sports Events Council, Referees Committee, Coaches Committee, Finance Committee, Development and Marketing Committee, Beach Volleyball Committee, Medical Committee, and Press Committee.

The present Statutes are adopted by General Assembly.

BY-LAWS OF THE AVC

Regarding the Technical Committees, Council and other matters stipulated in the Article 37 of the Statutes of the AVC.

Article 1

Each Committee and Council consists of a Chairman, a Secretary and 3 members decided by the Board of Administration. The members of the Technical Commission of the FIVB chosen from the AVC affiliated federations become honorary members of each Technical Committee and Council concerned of the AVC respectively.

Article 2

The Chairman's office of the above-mentioned Technical Committee and Council are located at their respective national federations to which Chairmen belong.

Article 3

The period of membership of each of the said Technical Committee and Council is the same as that of the Board of Administration.

Article 4

Each Technical Committee and Council shall meet at least once a year.

Article 5

If a Chairman or any member of the Technical Committee and/or Council cannot hold his/her office until the period of his/her office expires, the Board of Administration has to appoint his substitute. The Board of Administration of the AVC must be notified about the reasons of the resignation, if any.

Article 6

If a member of the Technical Committees and/or Council fails to attend 2 consecutive meetings without justifiable reason, his membership shall be removed.

SPORTS EVENTS COUNCIL

Article 7

Its functions are as follows:

1.Drafting Regulations for the AVC official competitions.

2.Making a draft of schedule for the AVC official competitions in conformity with the FIVB schedule.

3.Studying the format and system for the future AVC Championships and Zonal Association's Championships.

4.Drafting a competition manual for the AVC official competition.

5. Other necessary matters.

REFEREES COMMITTEE

Article 8

Its functions are as follows:

1.To cooperate to implement the International Referees' Courses in Asia, organization of which is to be decided by the International Referees' Commission.

2.To keep updated records of the International Referees and the International Candidate Referees in Asia.

3.To recommend candidates for members of the Refereeing Sub-Committee of the Control Committee for the AVC Championship.

4.To organize Referees' Clinic for the AVC Championships.

5.To suggest any recommendations concerning Refereeing and submit them to the Board of Administration.

6. Other necessary matters.

COACHES COMMITTEE

Article 9

Its functions are as follows:

1.To promote the level of Coaches in Asia.

2.To keep updated records of the Asian Coaches who have the FIVB qualified certificate.

3.To cooperate to implement the international coaches' courses in Asia, organization of which is to be decided by the International Coaches' Commission.

4. Other necessary matters.

DEVELOPMENT & MARKETING COMMITTEE

Article 10

Its functions are as follows:

1. To give advice to the Executive Committee and /or Board of Administration on the volleyball development and marketing activities.

2. To study the trends of development and marketing in volleyball and to find ways according to World Vision 2008.

3. To encourage and help the national federations in the promotion and organization of activities aiming at improving the management level in the national federations according to the World Vision 2008.

4. To assist the organization of seminars, courses and other meetings devoted to the development and marketing.

5. To cooperate in seeking potential sponsors for Asian Volleyball together with AVC President and Executive Director.

6. Other necessary financial matters.

FINANCE COMMITTEE

Article 11

Its functions are as follows:

1. To draft a budget of the coming fiscal year and submit it to the Board of Administration meeting annually.

2. To find and recommend new potential sponsors for the AVC magazine and events.

3. To supervise the financial situation and the financial statements of each fiscal year.

4. To give advice on the currency fluctuation of the US Dollars and the Japanese Yen to Treasurer & Assistant Treasurer.

5. Other necessary financial matters.

BEACH VOLLEYBALL COMMITTEE

Article 12

Its functions are as follows:

1. To draft a planning of promoting beach volleyball in Asia and present it to the Board of Administration.

2. To plan an AVC Beach Volleyball Circuit annually.

3. To make a preliminary check on the conditionalities of the contract to be made between AVC and agent and to give advices to the President.

4. To draft a regulation for the AVC Beach Volleyball Circuit for approval of the Board of Administration.

5. Other necessary matters.

MEDICAL COMMITTEE

Article 13

Its functions are as follows:

1. To coordinate and cooperate with the FIVB Medical Commission to implement the FIVB Medical & Anti-Doping Regulations.

2. To recommend the Medical Delegate of each championship for AVC's nomination.

3. To suggest any recommendations concerning medical & anti-doping matters and submit them to the Board of Administration.

4. Other necessary matters.

PRESS COMMITTEE

Article 14

1. To control information on AVC activities, competitions through AVC website, including texts and photos.

2. To coordinate and cooperate with the FIVB Press Commission and the Press Committees from the other confederations.

3. To recommend the Press Delegate, who is efficient in writing articles and taking photos for AVC website, in AVC-sanctioned tournaments.

4. To provide information and policies to maintain and improve the standards of volleyball journalists in the region as well as present training opportunities for volleyball journalists in developing countries.

5. To help generate trust in the quality of volleyball news produced by journalists in the region.